

# KEY ORDERING DATES.

To make sure nothing is overlooked, here you will find a list of the key ordering dates for Swissbau 2022. Please note that additional costs may be incurred for any late orders. A detailed overview of all ordering dates can be found in [m-manager](#) (tab «Ordering dates»).

Date	Order
<b>26 September 2021</b>	<ul style="list-style-type: none"> <li>▪ Parking spaces at the exhibition premises</li> </ul>
<b>14 November 2021</b>	<ul style="list-style-type: none"> <li>▪ Electrical connections (does not apply to system stands)</li> <li>▪ Water supply and installation</li> <li>▪ Compressed air, gas, exhaust hoods</li> <li>▪ Fire alarm system</li> <li>▪ Cold water and stand air conditioning</li> <li>▪ Safety certification for electrical installations and temporary connections</li> <li>▪ Lighting</li> <li>▪ Walls, wall painting, other painting work (does not apply to system stands)</li> <li>▪ Floor coverings</li> <li>▪ Request for increased floor load or fixing of loads to hall ceiling</li> <li>▪ Stand cleaning</li> <li>▪ Storage basement, cold storage</li> <li>▪ Logistics: Booking of time slot for stand construction and dismantling</li> <li>▪ Transport equipment and working platforms</li> <li>▪ Phones and phone lines, fax machines and fax lines</li> <li>▪ Internet</li> <li>▪ Printers and multi-function devices</li> <li>▪ Event engineering (computer, video, lighting, multimedia, sound)</li> <li>▪ Guarding of individual stand</li> </ul>
<b>19 December 2021</b>	<ul style="list-style-type: none"> <li>▪ Ticket vouchers/codes</li> <li>▪ Exhibitor codes</li> <li>▪ Catering (food, beverages, appliances, crockery)</li> <li>▪ Photography and filming service</li> <li>▪ Individual stand construction</li> <li>▪ Conference rooms (PDF)</li> <li>▪ Customer events at the exhibition stand</li> <li>▪ System stands (Basic model, Elegant model, Easy all-inclusive package)</li> <li>▪ Furnishings (bar stools, stools, meeting tables, armchairs or sofas, side tables, counters, sets, sideboards, cupboards, display cabinets, bar tables, chairs)</li> <li>▪ Plants</li> <li>▪ Stand staff</li> <li>▪ Refrigeration and kitchen appliances</li> <li>▪ Advertising</li> <li>▪ Exhibition coaching/training</li> <li>▪ Scan2Lead</li> </ul>
<b>3 January 2022</b>	<ul style="list-style-type: none"> <li>▪ Waste disposal</li> <li>▪ Insurance request or waiver (online form)</li> </ul>
<b>17 January 2022</b>	<ul style="list-style-type: none"> <li>▪ Exhibitor entry online catalogue</li> </ul>

Subject to change.

